**Volunteer Position - Canine Coach**

**SUMMARY:** Canine Coaches are responsible for educating new volunteers on the policies and procedures used to socialize with the canine population. These individuals place an emphasis on safety policies, reporting procedures, and how to proceed in emergency situations.

**PRINCIPAL DUTIES**

* Training new volunteers to possess the necessary skills to safely remove a dog from a kennel and socialize with it according to the policies of the PSPCA.
* Evaluating the abilities of a trainee and their capabilities to handle dogs.
* Evaluating the trainee’s understanding of safety policies and procedures.
* Reporting to the Manager – Volunteer Programs on each training session and trainee.
* Working effectively, efficiently, and in accordance with the organization’s policies;
* Treating all animals humanely, properly, and with compassion at all times, regardless of the situation or circumstance, and promoting a humane and caring attitude toward all animals;

**REQUIREMENTS**

* Teaching minimum twice a month training session, one hour each, instructing a maximum of two trainees.

**EXPERIENCE, ABILITIES, AND QUALITIES REQUIRED**

* Strong interpersonal skills. The ideal person for this job would be personable, outgoing, patient, professional, and able to get along well with a variety of people.
* Affection for animals, concern for their welfare, and a willingness to accommodate animals in the workplace.
* Maturity and good judgment.
* The ability to turn people down, firmly when necessary, without becoming aggressive or unpleasant.
* Ability to lift and move objects and animals weighing up to 50 pounds for short distances and to humanely restrain an animal when necessary.

**INTRODUCTORY TRAINING PERIOD:** The Manager-Volunteer Programs will be the point of contact. Those hired for this position will undergo training with the Behavior team to ensure their proficiency while handling dogs. Training on the Volgistics and reporting systems will be done through the Manager-Volunteer Programs.